

CHECKLIST



Step 1 Good Preparation	<ul style="list-style-type: none">• Decide on your repertoire• Set a date for recording AND schedule enough time!• Arrange a pianist• Ask a friend to join you for help• Get, rent, or borrow good equipment	<input type="checkbox"/>
Step 2 Location and Acoustics	<ul style="list-style-type: none">• Find a room with good acoustics for recording• Best would be a rehearsal room or use a larger room at home• Neither too big... nor too small• Walk around, test acoustics - avoid echoes or a „boomy“ sound• Close doors and windows• Clean up	<input type="checkbox"/>
Step 3 Lighting	<ul style="list-style-type: none">• Avoid back light• Natural light works best• Make sure to have enough light on your face and no shadows• Your face must be clearly visible• If needed, use extra lighting but keep lamps out of your shot	<input type="checkbox"/>
Step 4 Equipment	<ul style="list-style-type: none">• Smartphones are ok - use landscape orientation• Put your phone in a steady position - a tripod, books, or a box on a table are helpful to get equipment at eye level• For <u>better quality</u>, use a separate microphone or recorder• Find the right distance between you and your equipment• Put your smartphone about 2,5 meters in front of you, so your whole body is in the frame and face and eyes are clearly visible• If you use a separate recorder, put it <u>at least</u> 3 to 4 meters in front of you	<input type="checkbox"/>
Step 5 Dress and Make-up	<ul style="list-style-type: none">• Dress in a smart and professional way• Your make-up should be natural, no stage make-up	<input type="checkbox"/>
Step 6 Recording	<ul style="list-style-type: none">• Before you start, concentrate on your performance, pay attention to character and text• Put artistry first, technology second• Introduce yourself with name and repertoire• Aim for a compelling performance. Move less - only little changes with body and face are needed when recording for screen	<input type="checkbox"/>
Step 7 Feedback	<ul style="list-style-type: none">• Make a test video and watch it several times• Get honest feedback - from your friend, your teacher...• Give yourself <u>time</u> to experiment - you have more than one take	<input type="checkbox"/>